

## MINUTES

February 23, 2009

The regularly scheduled meeting of the Board of County Commissioners was called to order this 23rd day of February, 2009, in meeting room 240 of the Cleveland County Office Building by Chairman Rod Cleveland. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman  
Rusty Sullivan, Vice-Chairman  
George Skinner, Member  
Tammy Howard, Secretary

Others present were: Christine Brannon, David Batton, Denise Ellison, Joe Lester, Melinda Duke, James Tyree, Peggy Laizure, Deborah VanWye, Dan Cary, Susan Moffat, Denise Heavner, Renee Edwards, Tommy Edwards, Mark Hamm and Pyro (Police Dog).

Chairman Cleveland began the meeting with the Pledge of Allegiance.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of February 17, 2009.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, accept the Jail Report from the Sheriff's Office.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

The following report was presented:

The Cleveland County Detention Center held an average of 212 inmates this reporting period. The following are the daily inmate counts which were taken at 8 a.m. on each day listed.

| Date                        | Head Count        | Pott Co.         | Other            | C.C.D.C.          |
|-----------------------------|-------------------|------------------|------------------|-------------------|
| 02/10/2009 Tues             | 199               | 14               | 10               | 175               |
| 02/11/2009 Wed              | 202               | 14               | 10               | 178               |
| 02/12/2009 Thur             | 201               | 14               | 10               | 177               |
| 02/13/2009 Fri              | 205               | 13               | 10               | 182               |
| 02/14/2009 Sat              | 219               | 12               | 10               | 197               |
| 02/15/2009 Sun              | 226               | 12               | 10               | 204               |
| 02/16/2009 Mon              | 224               | 12               | 10               | 202               |
| 02/17/2009 Tues             | 223               | 12               | 10               | 201               |
| <i><u>Daily Average</u></i> | <i><u>212</u></i> | <i><u>13</u></i> | <i><u>10</u></i> | <i><u>189</u></i> |

**The Book-In comparison for this week:**

2009            41 FEMALES & 153 MALES = 194 TOTAL. (28% increase from last year)

\*32 Inmates listed an address outside of Cleveland County.

2008            34 FEMALES & 117 MALES = 151 TOTAL

\*52 Inmates listed an address outside of Cleveland County

**During this week:** Two workers were assigned to the Work Release Program. Eight people were out on ankle monitors. 123 people were held on Misdemeanor and 207 on Felony charges. 50 people were held on Municipal charges. 6 Juveniles were held.

Five Inmates were transported to DOC.

Per the recommendation of Dan Cary, Emergency Director, Rusty Sullivan moved, seconded by George Skinner, to reinstate the Burn Ban Resolution.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to appoint Rod Cleveland as the Official Board Member and Rusty Sullivan as the Alternate Board Member to the District #5 Circuit Engineering District Board of Directors, pursuant to Oklahoma Statute 69 § 687.1 and 74 § 1001.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution #001 authorizing the Board of County Commissioners of Cleveland County of the State of Oklahoma to participate with other counties within their state division and to obtain the services of Circuit Engineering District #5, pursuant to Oklahoma Statute 69 § 687.1.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, motion for each Commissioner for their district to prioritize possible projects within Cleveland County to be submitted through ACOG for the 2009 Stimulus Plan.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Service Agreement

between the Cleveland County Sheriff and Capital City Processors for kitchen grease trap service to be pumped every 30-days effective March 1, 2009 through June 30, 2009 for the amount of \$125.00 per month.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Lease Agreement Renewal between the Cleveland County Health Department and SC Phone Works Plus for a Norstar 0x32 R1s 5 Phone System at the rate of \$375.00 per month for the Moore Office located at 224 S. Chestnut, Moore, OK. The contract will be from March 1, 2009 and ending on February 28, 2010.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Allocation of Alcoholic Beverage Tax in the amount of \$24,439.60.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Chairman Cleveland called for the d Discussion, Consideration and/or Action upon the determination of whether to place an ATM within the County Building/Courthouse by purchase, contract, or bid and determining the basis for a request for proposal (RFP).

Rusty Sullivan moved, seconded by George Skinner, to have the David Batton, Assistant District Attorney, to obtain RFP's for two (2) options for ATMs: one-the County to own the equipment and handle the operation of the ATM and two-vendor owned and operated.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Cash Fund Appropriations:

|                                                   |              |
|---------------------------------------------------|--------------|
| a. Sheriff's Service Fee Fund                     | \$ 39,694.92 |
| b. Sheriff's Commissary Fee Fund                  | 3,747.15     |
| c. Sheriff's Courthouse Security Service Fee Fund | 2,773.75     |
| d. Sheriff's Jail Fund                            | 7,175.30     |
| e. Sheriff's Revolving Fund                       | 17,353.00    |
| f. Sheriff's Federal Share Revenue Fund           | 49.60        |
| g. Treasurer's Certification Fee Fund             | 4,755.00     |
| h. County Clerk's Lien Fee Fund                   | 3,428.38     |
| i. County Clerk's Preservation Fee Fund           | 20,444.53    |
| j. Court Clerk's Revolving Fund                   | 12,102.72    |
| k. Fair Board Fund                                | 6,791.13     |
| l. Commissioner's Building Fund                   | 95.20        |
| m. Highway Unrestricted                           | 402,547.95   |
| n. Bridge Capital Improvement                     | 161.50       |
| o. Assessor's Revolving Fund                      | 118.25       |
| p. D.A. Incarceration Costs Fund                  | 453.11       |
| q. Local Emergency Planning Committee             | 2,000.00     |
| r. S.T.O.P. Violence Against Women Grant          | 4,000.00     |

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Lapsed Cash Fund Appropriations:

- |                             |           |
|-----------------------------|-----------|
| a. Sheriff's Revolving Fund | \$ 47.30  |
| b. Highway Unrestricted     | 17,025.30 |

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- |             |                      |
|-------------|----------------------|
| a. A102-726 | Guest Chair          |
| b. A102-727 | Guest Chair          |
| c. A102-728 | Guest Chair          |
| d. A102-729 | Guest Chair          |
| e. A102-730 | Guest Chair          |
| f. A103-2   | Couch                |
| g. A104-10  | File Cabinet         |
| h. A104-11  | File Cabinet         |
| i. A104-16  | File Cabinet         |
| j. A104-24  | File Cabinet         |
| k. A104-25  | File Cabinet         |
| l. A104-26  | File Cabinet         |
| m. A104-27  | File Cabinet         |
| n. A105-557 | Desk                 |
| o. A105-559 | Desk                 |
| p. A105-560 | Desk                 |
| q. A105-713 | Computer Workstation |
| r. A105-714 | Computer Workstation |
| s. A105-715 | Computer Workstation |
| t. A110-586 | Work Table           |
| u. A110-587 | Work Table           |
| v. A110-588 | Work Table           |
| w. A110-731 | Sanging Table        |
| x. A110-732 | Sanging Table        |
| y. A110-733 | Sanging Table        |
| z. A201-5   | Typewriter           |

(The above items are from the District Attorney's Office and were junked.)

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Chairman Cleveland called for the discussion, consideration, and/or action upon the proposed retirement and removal of the Police Dog from Sheriff's Department inventory, #B639-3. Sheriff Joe Lester and Mark Hamm both congratulated Pryo and wished him a very happy retirement.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the following Blanket Purchase Orders:

- a. General Fund
  - 09-4248 – B2A-100 WCA Waste Corp. of America \$ 180.00
  - 09-4249 – B2A-500 Home Depot Credit Services 1,000.00
  - 09-4271 – F2 Cintas First Aid & Safety 250.00
  - 09-4306 – B2B-300 Ben E. Keith 250.00
  - 09-4308 – B2B-300 Sysco Food Services of Oklahoma 500.00
  - 09-4311 – B2A-300 EnviroMed Safety & Compliance 500.00
- b. Highway Fund
  - 09-4257 – T2A Wayest Safety, Inc. 800.00
  - 09-4276 – T2A Fox Building Supply 800.00
  - 09-4279 – T2A Warren Cat 2,500.00
  - 09-4280 – T2A Maxwell Supply Company 500.00
  - 09-4290 – T2A P & K Equipment, Inc. 1,000.00
  - 09-4297 – T2A Fentress Oil Company, Inc. 1,750.00
  - 09-4298 – T2A Clark Oil Distributors, Inc. 1,100.00
  - 09-4300 – T2A American Water Works Supply 750.00
  - 09-4303 – T2A Buildings by Madden of Noble 750.00
- c. Fair Board Fund
  - 09-4305 – FF2 Sooner Copy Machines 225.00
- d. Health Department Fund
  - 09-4266 – MD1C Carmen Camero 150.00
- e. Sheriff's Revolving Detention Fund
  - 09-4304 – CFBRE2-300 Ben E. Keith 2,500.00
  - 09-4307 – CFBRE2-300 Sysco Food Services of Okla. 3,000.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 09-0425 – B2A-500
- 09-0442 – B2A-500
- 09-0821 – SA2
- 09-2790 – SA2
- 09-3983 – B2A-200
- 09-2444 – T2A
- 09-3989 – T2A
- 09-0202 – MD1C

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 08/09

|                                   |               |
|-----------------------------------|---------------|
| a. General Fund                   | \$ 543,344.22 |
| b. Highway Fund                   | 125,699.42    |
| c. Health Fund                    | 2,112.58      |
| d. Sheriff Service Fee Fund       | 288.99        |
| e. Sheriff Revolving Fund         | 10,295.85     |
| f. Sheriff Commissary Fund        | 1,196.32      |
| g. Assessor Revolving Fund        | 643.20        |
| h. County Clerk Lien Fee Fund     | 7,066.07      |
| i. County Clerk Preservation Fund | 6,556.12      |
| j. Fair Board Fund                | 149.81        |

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Clerk's Note: Agenda was posted on 2-20-09 @ 8:45 a.m.)